

AUTHORIZATION AND VERIFICATION OF EMPLOYMENT

Employer: _____ Fax/Email To: _____

I, _____, hereby grant you permission to disclose my employment history to

_____, so that they may determine my income eligibility for rental of a home.

Prospective Tenant's Signature

Date

The above referenced employee has applied to rent a home at _____.

Please indicate below the employee's current annual income from wages, overtime, bonus, commissions, or any other form of compensation received on a regular basis.

Base Annual Income: _____

Overtime: _____

Bonus: _____

Commission: _____

Other: _____

Total: _____

I hereby certify that the statements above are true and correct and complete to the best of my knowledge.

Employer: _____ Phone Number: _____

Address: _____ City: _____ State: _____ Zip: _____

Printed Name: _____ Title: _____

Signature: _____ Date: _____

If you have any questions, please feel free to contact us at: _____ . Please return a copy of this verification to:

Mail: _____

Fax: _____

Email: _____

Thank you so much for your time and your prompt response!



RENTAL HISTORY VERIFICATION

I (We), _____, hereby grant you permission to disclose my rental history to _____, in order that they may determine my eligibility for rental of a home.

Tenant's Signature Date

Tenant's Signature Date

Name of Community: _____

Contact: _____ Phone Number: _____

Address: _____ City: _____ State: _____ Zip: _____

Length of Residency? _____ Move-in: _____ Move-out: _____

Monthly Rental Amount: _____ # of Late Payments: _____

of Returned Checks/NSF Checks: _____ # of 3 Day Notices to Pay Rent: _____

Any Other Notices or Violation Letters? _____

Any Documented Complaints? _____

Tenant Gave Proper 30 Day Notice to Vacate: please circle one YES or NO

Would You Rent to This/These Tenant(s) Again? please circle one YES or NO

Name of Agent Doing Verification: _____

Title: _____ Date: _____

Thank you so much for your time and your prompt response. If you have any questions, please feel free to contact us at: _____.

Property Manager's Signature Date

